

CONFIRMATION LETTER

This is to confirm that the student **NAME, SURNAME** (DATE OF BIRTH: dd/mm/yyyy), a student of “Alexandru Ioan Cuza” University of Iași, Romania, has been accepted as a trainee at the **ORGANISATION / ENTERPRISE (department), City, COUNTRY**.

The placement is planned for the following period:

from	<i>dd</i>	<i>mm</i>	<i>20yy</i>	until	<i>dd</i>	<i>mm</i>	<i>20yy</i>
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Main tasks and the competences / skills to be acquired by the trainee during his / her placement period:

Main tasks	Competences / skills to be acquired

Mentor	Position		will act as the supervisor for the student at our organisation / enterprise.
	Name / s		
	Last name / s		
	Email		
	Phone		

The organisation will cover students insurance/s (for the whole placement period):

- | | | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|----|
| Accident on work insurance | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Liability insurance | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Health insurance | <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
| Other | <input type="checkbox"/> | Yes (please specify:) | <input type="checkbox"/> | No |

SIGNED ON BEHALF OF THE HOST ORGANIZATION / ENTERPRISE

Full name:

Position:

Signature and stamp:

Place and date:

Phone:

Fax:

Email: